



Property Management

9201 Montgomery Blvd. NE, Bldg. IV, Suite 403

Albuquerque, New Mexico 87111

(505) 275-9800 Fax (505) 271-1311



We have recently upgraded our banking abilities and are now capable of making direct deposits of your funds each month. If you would like to have your monthly check directly deposited into your account, please fill out the information below and fax or mail it to my attention at your earliest convenience. Your information remains confidential. Please also include your email address. We are also in the process of becoming automated so we can email your monthly statements, along with copies of bills, if any.

For banking direct deposit:

Name: _____

Property Managed: _____

Name of Bank: _____

Type of Account (Checking or Savings): _____

Routing No.: _____

Account No.: _____

Email Address: _____

Do we have authorization to direct deposit to this account (Yes or No)? _____

Thank you and if you have any questions, the easiest way to reach me is through email at mitzi@ocksrider.net. Or as always, please feel free to call.

Sincerely,

Mitzi
Property Management Coordinator